

APPLICATION FOR EAPS GRADUATE STUDENT ASSISTANCE FUND

Date: _____

Student Name: _____

Faculty Advisor Name: _____

Estimated Expenses (Please list each item showing the expense total estimated price)

****Do not include any sales tax; you can download a tax-exempt certificate here:**

<https://vpf.mit.edu/mit's-federal-tax-exemption-letter>.

Item Name/Description	Vendor	Price
Total Cost Requested:		
Total Approved by CEP:		

Travel Funds: If you are applying for travel funds, please fill out the following:

Conference Name or Travel Reason: _____

Dates of Travel: _____

Other funding: Please list any travel or textbook funding you have received or applied for from the Student Research Fund or Joint Program sources (date, expenses covered/requested, and amount).

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Advisor approval: I hereby confirm that the above claim is for legitimate expenses related to the student's graduate education in EAPS:

Advisor's Name: _____

Advisor's Signature: _____

Review Committee Approval: _____